**Councillor - You are hereby summoned to attend the Annual Meeting of the Parish Council on Wednesday 19 May 2021, 7.30pm in Wicken Church.**

Issue date – 13 May 2021

**AGENDA**

Note: \* indicates supporting paper

**44/21 Attendance and apologies;** to receive and accept any apologies.

**45/21 Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wicken Parish Council Code of Conduct for Members and by the Localism Act 2011.

**46/21 To elect a chair for 2021/22**

**47/21 To elect a vice chair for 2021/22**

**48/21 To consider location for future meetings**

**49/21 Public Forum**

**50/21\* To approve the minutes of the meetings held on 3 and 31 March 2021**

**51/21\* To consider filling vacancies on the council by co-option**

**52/21\* To consider, approve and adopt/readopt policies and procedures**

Financial regulations, standing orders, annual risk assessment, code of conduct and asset register

**53/21\* To review the internal audit report and agree any actions necessary**

**54/21\* To approve:**

1. **Annual Governance Statement 2020/21**
2. **Accounting Statements 2020/21**
3. **Certificate of Exemption**

**55/21 To consider and approve documents for publication recommended by the Transparency working party**

* + 1. **Register of Interests**
    2. **\*Financial Policy**
    3. **\*Email policy**
    4. **\*Gifts and Hospitality**
    5. **\*Training statement**
    6. **\*Freedom of Information policy**
    7. **Insurance Docs**
    8. **\*Terms of reference for sub-committees**
    9. **Play equipment inspections**
    10. **Play equipment certificates**
    11. **\*Subject Access requests register**
    12. **\*Schedule of fees**

**56/21\* Finance - to receive and approve accounts, assess actual expenditure against budget and agree annual contributions to village organisations**

**57/21 To receive an update on streetlighting renewal**

**58/21 To receive an update on approved Solar Farm**

**59/21\* To discuss current planning issues and agree response**

**60/21\* To discuss submissions for proposed Wicken logo**

**61/21 To receive update re road condition**

**62/21 To receive an update on War Memorial**

**63/21 To receive an update on flood risk and river clearance**

**64/21\* To receive data from speed monitor**

**65/21 To consider response to speeding school traffic on Wicken Park Road and resident complaint about school traffic not giving way**

**66/21 To consider any action required re playground maintenance**

**67/21\* To consider membership of the CPRE (Campaign to Protect Rural England)**

**68/21 To note future meeting dates:**

**2021 – 7 July, 1 September, 3 November**

**2022 – 12 January, 2 March, 4 May**

**69/21 To note/consider items for next meeting**

**Members of the public are welcome to attend but will need to follow all applicable COVID regulations at the time.**

1. Masks must be worn at all times
2. Hand sanitiser is available on entry and should be used by all attendees
3. Seating is marked for correct social distancing between different households. Please only sit in designated seating areas
4. Maintain 1 metre plus social distancing at all times.
5. We will take the names of all attendees to comply with Test and Trace regulations.

**Parish Clerk Valda Clapham**