

# WICKEN PARISH COUNCIL

Clerk to the Council: John Westlake email: wickenclerk@outlook.com

Councillor, you are hereby summoned to attend a Meeting of the Parish Council on Wednesday 1<sup>st</sup> May 2024 at 7.pm in Wicken Sports Club. Issue date: 19th April 2024

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## AGENDA

### Annual Meeting incorporating Annual Parish Meeting

Note: \* indicates supporting document

38/24 To elect a Chair for 2024-2025

39/24 To elect a Vice Chair for 2024-2025

40/24 To receive and accept any apologies for absence.

41/24 To approve the minutes of the Parish Council Meeting held on 5<sup>th</sup> March 2024.

42/24 Members Interests: Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wicken Parish Council Code of Conduct for Members and by the Localism Act 2011.

43/24 To receive a report from WNC Councillor Ken Pritchard.

44/24 Annual Parish Meeting

- Chairs report
- Report of Trustees of Wicken Village Community
- Report of Wicken Sports Club
- Report of Solar Farm Committee

45/24 \*To note update on standing items:

- Flood prevention
- New housing
- Road condition and overhanging trees
- Solar farm 2
- Speed monitor
- Path wardens
- Resident complaints

46/24\* Finance

- To approve payments made since the previous meeting.

Date	Payee	Description	Amount inc. VAT
04/03/2014	DNH Contracts	Dog bins (Feb)	£96.48
04/03/2014	Wessex Woodland	Tree planting	£3090.00
02/04/2024	Barbara Osborne	Payroll services	£180.00
02/04/2014	Giles Butterfield	Defibrillator (part payment)	£354.62
02/04/2014	Wicken Sports Club	Grass cutting	£500.00
02/04/2014	DNH Contracts	Dog bins (March)	£60.00
08/04/2014	e-on	Streetlight maintenance	£52.80

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08/04/2014	HMRC	PAYE on Clerk's salary	£120.80
08/04/2014	J Westlake	Clerk's salary: February & March 2024	£483.32
09/04/2014	NCalc	Annual subscription	£614.49
09/04/2014	NPower	Power supply	£132.43

- To confirm receipts since the previous meeting

Date	Payor	Description	Amount
11/03/2024	Lloyds Bank	Interest	£30.94
09/04/2024	Lloyds Bank	Interest	£27.37

- To confirm balances with Lloyds Bank at 19<sup>th</sup> April 2024.

Treasurers Account	£5345.86
Instant Account	£26528.22

47/24 \*To consider and approve Governance and Accounting Statements for 2023/24

48/24 \*To consider Internal Audit Report.

49/24 To consider and adopt new Model Financial Regulations

50/24 To consider planning issues.

51/24 To consider action on playground maintenance.

52/24 To consider tree planting.

53/24 To consider repair of wall adjacent to Pound Close.

54/24 To consider condition of notice boards.

55/24 To consider the state of the footpath along the brook between Herriot House and Tall Cedars.

56/24 To consider plans for removal of planters adjacent to village entry signs.

57/24 To consider the purchase of additional dog bins.

58/24 To consider the general state of the village, and in particular Church Close.

59/24 To note future meeting dates: 3<sup>rd</sup> July 2024, 4<sup>th</sup> September 2024, 6<sup>th</sup> November 2024.

60/24 To note/consider items for next meeting.

John Westlake  
Clerk to Wicken Parish Council